

From: Shuswap Regional Trails Strategy (vs. 22Nov2016)

(See. www.shuswaptrailalliance.com/aboutus.php?p=strategy)

Appendix 5 Pre-Authorization Process checklist

ASK FOR ASSISTANCE

Trail proponents and stewards are encouraged to contact any one of the Secwepemc communities, MFLNRO Rec Sites and Trails, Shuswap Trail Alliance, a regional district, or a municipality (see Appendix 6 *Contact List*).

PHASE 1 - The "desk phase"

Work through these steps from a computer, looking over maps, and talking to people:

- Secwepemc (Shuswap) Nation - there are multiple Secwepemc communities that assert rights and interests in the area of the trail(s); start with which community is nearby.
 - Are there traditional land uses or cultural sites in the area?
 - Do cultural heritage assessments exist?
- Federal Government - are there any operations or infrastructure in the area (e.g., Department of Fisheries and Oceans; etc.)? What involvement would they have in a new trail? Are there any works in and around water? Also consider the following:
 - Indian Reserve - contact the local Secwepemc community first; Aboriginal Affairs and Northern Development Canada will also be involved; there may also be private landowners on Indian Reserves
- Provincial Government - do governments/agencies have any operations or infrastructure in the area (e.g., BC Ministry of Forests, Lands and Natural Resource Operations; BC Ministry of Transportation and Infrastructure; etc.)? What involvement would they have in a new trail? Also consider the following:
 - A road or highway under MOTI jurisdiction - contact MOTI
 - Within a BC Parks park or protected area - contact BC Parks
 - Crown land outside of municipalities or provincial parks - this is the majority of the land area in the Shuswap - contact RSTBC/FCBC
- Local Governments - do governments/agencies have any operations or infrastructure in the area (e.g., CSRD parks; etc.)? What involvement would they have in a new trail? Also consider the following:
 - Within a local government other than a regional district (e.g., City of Salmon Arm, Village of Chase) - contact the relevant local government
 - Land outside of municipalities is an electoral area of a regional district - contact CSRD, TNRD or RDNO
- Environment and ecology - are there critical habitats or endangered species in the area? Is it a riparian area or wetland? What watershed is the area part of? (*See also Appendix 7 STA Environmental Screening Tool*)
- Land tenure holders - such as forestry, range, mining or mineral exploration, trapping, tourism, etc.
- Utilities - is there hydro, natural gas, or other infrastructure?
- Private land owners and residents
- Recreation user and stewardship groups - hiking, mountain biking, skiing (Nordic or touring), all-terrain vehicle, motorcycling, snowmobiling, equestrian, fish and game, paddling, etc. Check with user groups and trail stewardship organizations to ascertain their involvement.
- Safety - who are the first responders? (i.e., RCMP; fire protection; search and rescue, etc.)

PHASE 2 - Field work, review and authorization

Work through these steps in the field, collecting information, seeking authorization, and then for trail-building:

- Obtain permission to explore the area and begin ground-truthing
- Make a map
- Conduct environmental screening (*see Appendix 7, STA Environmental Screening Tool*)
- Prepare a draft trail development plan - include design, build, maintenance, public safety plan/assessment and budget and funding strategy/commitments
- Send a draft plan for review to First Nations, federal, provincial and local governments, local trail stewardship group(s) as required or appropriate
- Make amendments to draft plan, per results of review feedback and send revised draft to aforementioned groups
- Apply for authorization from regulatory agencies (e.g., Front Counter BC; local government; etc.) and private landowners as necessary
- Build, monitor, maintain and adapt